

Umberslade Farm Park

Public Activities Risk Assessments

Assessments Completed and Adopted; 1st January 2020

Assessment Approved By [signature]:



Date: 01/01/2020

Risk Calculation Matrix

LIKELIHOOD	5	10	15	20	25
	4	8	12	16	20
	3	6	9	12	15
	2	4	6	8	10
	1	2	3	4	5
	SEVERITY				

LIKELIHOOD	Score	SEVERITY		Risk Level	ACTION REQUIRED
		Injury to person or animal	Property Damage		
Happens every year	5	Death or Permanent Disability	Destruction of structure or property	High	Risk must be controlled by change of procedure or additional provisions.
Has happened here but not in the last 12 months	4	Hospitalisation	Significant damage – Reportable to HSE		Re assess to ensure the risk has reduced to below 8
Has happened here but not in the last two years	3	Treatment by Local Doctor/Vet	Maintenance required for continual use	Med	Take action at event level to reduce risk at the location provided the benefits are proportionate to the costs
Not happened here, but I have heard of it happening elsewhere	2	F/A Treatment / Treatment by Site Staff	Repairs completed without disruption		Re assess to ensure the risk has reduce before spending the money Ensure action is made permanent
Not happened here and I have not heard of it happening elsewhere	1	Discomfort	Slight scratches	Low	Monitor throughout the running of the location
Multiply the likelihood by the Severity and the result is the Risk Level					

FP FARM PARK PUBLIC GENERAL ACTIVITY RISK ASSESSMENTS

Activities	Who is at Risk	Activity Hazards Identified	Management Systems Controls In Place [refer also to Specific Hazard Assessments]	Overall Risk level with Specific Controls in Place
General Opening to the Public	Children or Young Persons Members of the Public	Exposure to infection Exposure to cold/wet Exposure to sun/heat Contact with moving vehicles (tractors, cars, farm machinery and delivery vehicles) Tripping/slipping Falling from a height (viewing gallery & play equipment). Knocked over by an animal Being trapped (collapsing hay bales) Fire Drowning Exposure to hazardous substances.	<ul style="list-style-type: none"> • Location Specific Hazard Check list completed, and constantly reviewed. • School visit assessments completed by the School staff. • Consultation carried out between Staff and FP prior to the visit • Supervision levels and responsibilities agreed prior to the visit. • Animal contact areas properly defined. • Hand washing stations provided and maintained. • Vehicle movements, other than attraction vehicles, stopped when public are on site. • Only trained staff is employed in assisting with School visits. • Location is inspected prior to any visits or being opened to the public 	<p style="text-align: center;">Likelihood 3 Severity 2 Risk Level Low</p> <p>[subject to all persons involved cooperating with compliance to visit arrangements and requirements]</p>
School or Young Persons Group Visits	Children or Young Persons Teachers and Teaching Staff – including Classroom Assistants	Exposure to infection Exposure to cold/wet Exposure to sun/heat Contact with moving vehicles (tractors, cars, farm machinery and delivery vehicles) Tripping/slipping Falling from a height (viewing gallery & play equipment). Knocked over by an animal Fire Drowning Exposure to hazardous substances.	<ul style="list-style-type: none"> • Location Specific Hazard Check List completed, and constantly reviewed. • School visit assessments completed by the School staff. • Consultation carried out between Staff and FP prior to the visit • Supervision levels and responsibilities agreed prior to the visit. • Animal contact areas properly defined. • Hand washing stations provided and maintained. • Vehicle movements, other than attraction vehicles, stopped when public are on site. • Only trained staff is employed in assisting with School visits. • Location is inspected by FP staff prior to any visits or being opened to the public 	<p style="text-align: center;">Likelihood 2 Severity 3 Risk Level Low Low</p> <p>[subject to all persons involved cooperating with compliance to visit arrangements and requirements]</p>

FP FARM PARK PUBLIC GENERAL ACTIVITY RISK ASSESSMENTS

Activities	Who is at Risk	Activity Hazards Identified	Management Systems Controls In Place [refer also to Specific Hazard Assessments]	Overall Risk level with Specific Controls in Place
Unsupervised Group Visits	Children or Young Persons Members of the Public	Exposure to infection Exposure to cold/wet Exposure to sun/heat Contact with moving vehicles (tractors, cars, farm machinery and delivery vehicles) Tripping/slipping Falling from a height (viewing gallery & play equipment). Knocked over by an animal Being trapped (collapsing hay bales) Fire Drowning Exposure to hazardous substances.	<ul style="list-style-type: none"> • These groups area higher risk than supervised groups. No guarantee the group leader understands their duties under the Code of Practice. Briefing on arrival takes place to ensure they understand the need for hand washing regime. • School visit assessments completed by the School staff. • Consultation carried out between Staff and FP prior to the visit • Supervision levels and responsibilities agreed prior to the visit. • Animal contact areas properly defined. • Hand washing stations provided and maintained. • Vehicle movements, other than attraction vehicles, stopped when public are on site. • Location is inspected prior to any visits or being opened to the public 	Likelihood 4 Severity 4 Risk Level High
Disabled Access	Disabled Persons Carers Members of the Public FP Staff	Access denied to an area Excessive unnecessary physical effort required. Slip, Trip or Fall at the same level.	<ul style="list-style-type: none"> • Most facilities are designed for disabled access / egress. Some are not suitable and egress is not available. • Disabled welfare arrangements in place. • Designated disabled parking available. • Assistance is available if person or carer gets into difficulty. 	Likelihood 2 Severity 2 Risk Level Low

FP FARM PARK PUBLIC GENERAL ACTIVITY RISK ASSESSMENTS

Activities	Who is at Risk	Activity Hazards Identified	Management Systems Controls In Place [refer also to Specific Hazard Assessments]	Overall Risk level with Specific Controls in Place
------------	----------------	-----------------------------	---	--

Animal Contact Zones

Animal Contact Barn	Children or Young Persons Members of the Public	Positive animal contact through feeding and general contact with animals. Exposure to infection	<ul style="list-style-type: none"> • Double fencing erected to prevent contact at lamb berthing pens • Cleaning out completed before opening times. • Walkways and pens rails are cleaned by staff daily. • Disinfectant spray used on all walkways floors and pens before opening. • Hand wash facilities provided with anti-bacterial soap provided. • Signage erected to remind visitors of the importance of hand washing. 	Likelihood 3 Severity 2 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]
Animal Petting General Animal Contact Lamb Feeding	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public	Exposure to zoonosis bacteria and other similar substances. Added risk to those expecting a child.	<ul style="list-style-type: none"> • Compliance with the Industry Code of Practice. • Regular cleaning regime in place. • Animals cleaned out daily. • Petting and Lamb feeding only carried out under FP supervision. • Signs erected reminding persons of hygiene controls and hand washing station locations. • Pinned area is blocked with a barrier when facilities are not conducive to public walking through or when animal movements are necessary. 	Likelihood 2 Severity 3 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]
Small Animal Contact [Rabbits, Guinea Pigs and Ferrets]	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public	Exposure to zoonosis bacteria and other similar substances. Added risk to those expecting a child.	<ul style="list-style-type: none"> • Compliance with the Industry Code of Practice. • Regular cleaning regime in place. • Animals cleaned out daily. • Pen designed to catch run off. • Public are asked not to enter the enclosure or remove animals form the area • Signs erected reminding persons of hygiene controls and hand washing station locations. • Pinned area is blocked with a barrier when facilities are not conducive to public walking through or when animal movements are necessary. 	Likelihood 2 Severity 3 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]

FP FARM PARK PUBLIC GENERAL ACTIVITY RISK ASSESSMENTS

Activities	Who is at Risk	Activity Hazards Identified	Management Systems Controls In Place [refer also to Specific Hazard Assessments]	Overall Risk level with Specific Controls in Place
Bottle Feeding Lambs	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public Staff Supervisors	Exposure to zoonosis bacteria and other similar substances. Added risk to those expecting a child. Being knocked over by the Lambs	<ul style="list-style-type: none"> • Compliance with the Industry Code of Practice. • Regular cleaning regime in place. • Animals cleaned out daily. • Pen designed to catch run off. • Public are asked not to enter the enclosure or remove animals form the area • Signs erected reminding persons of hygiene controls and hand washing station locations. • All bottle feeding will take place through the enclosure fencing so lambs will not be able to make contact with small children. • Staff actively encourage hand washing after each feeding session. • Bottles are sterilised after each feeding session. • 2 members of staff supervising at all times. • Lambs aged 2 weeks to 4 months only will be used. This falls outside the high risk age for ecoli transmission from Lambs. 	Likelihood 2 Severity 3 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]
Animal contact with small animals outside the enclosure.	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public Staff Supervisors	Exposure to zoonosis bacteria and other similar substances. Added risk to those expecting a child. Being bitten by the animal	<ul style="list-style-type: none"> • Compliance with the Industry Code of Practice. • Regular cleaning regime in place. • Signs erected reminding persons of hygiene controls and hand washing station locations. • Staff will carry the animals to prevent contact with the head and not hand them over to the public to hold. • Stroking will be permitted only to the backs of the animals • Animals selected for the purpose. • Each child will be reminded to wash hands after each contact. 	Likelihood 2 Severity 3 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]

FP FARM PARK PUBLIC GENERAL ACTIVITY RISK ASSESSMENTS

Activities	Who is at Risk	Activity Hazards Identified	Management Systems Controls In Place [refer also to Specific Hazard Assessments]	Overall Risk level with Specific Controls in Place
Contact with Calves.	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public Staff Supervisors	Exposure to zoonosis bacteria and other similar substances. Added risk to those expecting a child. Being bitten by the animal	<ul style="list-style-type: none"> • Compliance with the Industry Code of Practice. • Regular cleaning regime in place. • No persons allowed in the pens or paddocks. • Signs erected reminding persons of hygiene controls and hand washing station locations. • Stroking will be permitted only to the backs of the animals • Animals selected for the purpose. • Each child will be reminded to wash hands after each contact. • Calves aged over 4 weeks only will be used. 	Likelihood 2 Severity 3 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]
Goat Grooming	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public Staff Supervisors	Exposure to zoonosis bacteria and other similar substances. Added risk to those expecting a child. Being knocked over by the Goat	<ul style="list-style-type: none"> • Compliance with the Industry Code of Practice. • Regular cleaning regime in place. • Animals cleaned daily. • Pen designed to catch run off. • Public are asked not to enter the enclosure or remove animals form the area • Signs erected reminding persons of hygiene controls and hand washing station locations. • All grooming will take place with a member of staff for each goat. • Grooming will only take place on the front shoulders and back of the goat. • Staff member will act as barrier to prevent public being knocked over. 	Likelihood 2 Severity 3 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]

FP FARM PARK PUBLIC GENERAL ACTIVITY RISK ASSESSMENTS

Activities	Who is at Risk	Activity Hazards Identified	Management Systems Controls In Place [refer also to Specific Hazard Assessments]	Overall Risk level with Specific Controls in Place
------------	----------------	-----------------------------	---	--

Non-Contact Zones & Activity

Contact with Animals	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public	Exposure to zoonosis bacteria and other similar substances. Added risk to those expecting a child.	<ul style="list-style-type: none"> • Double fencing erected to prevent contact in all Non-Contact areas. • Double fencing erected at Lamb birthing pens to prevent contact. • Signage erected to explain the controls and their meaning. • Hand washing still available for Non-Contact areas. 	Likelihood 2 Severity 2 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]
Small Animal House	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public	Burns to hands from heat lamps Contact with droppings if they fail to observe no entry notices	<ul style="list-style-type: none"> • Hatchery pen designed to prevent a person from making contact with the heat lamp. • Signs erected reminding public the heat lamps are hot. • Child will not be able to make contact with heat lamps. • Contact with chicks is prohibited, however it cannot be totally prevented without loss of experience. • Regular cleaning regime in place. • Public are asked not to enter the enclosure or remove animals from the area • Signs erected reminding persons of hygiene controls and hand washing station locations. 	Likelihood 2 Severity 2 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]
Activity Barn	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public	Contact with sharp items Tripping when running around the barn Fall from height	<ul style="list-style-type: none"> • Location properly designed to ensure walkways are protected. • Location is inspected and cleaned daily. • All equipment in touching distance is inspected for sharp edges. • Explanation cards are in place to educate on how equipment is used. • Most visits are organised and supervised. • CCTV now installed to ensure monitoring of use when not busy and personal supervision is not in place 	Likelihood 2 Severity 2 Risk Level Low

FP FARM PARK PUBLIC GENERAL ACTIVITY RISK ASSESSMENTS

Activities	Who is at Risk	Activity Hazards Identified	Management Systems Controls In Place [refer also to Specific Hazard Assessments]	Overall Risk level with Specific Controls in Place
Indoor Play Area	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public	Falling from height. Tripping/slipping Friction burns	<ul style="list-style-type: none"> • Age restrictions apply to the use of the equipment. • Signs erected reminding parents of the rules of use. • Regularly inspected. • Enclosed areas for ease of security of child. • Padded Crash mats provided. • Safety rails and equipment provided to prevent fall from height. • Monitored whilst in use by FP management. • Instruction given to users before the ride starts • Inspection for compliance with BS1176 & BS 1177 completed. This is not be a direct prevention of an incident, but in would be assurance against action if inspected by HSE • CCTV now installed to ensure monitoring of use when not busy and personal supervision is not in place 	Likelihood 2 Severity 2 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]
Ride on Tractors	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public	Fall from moving vehicle Contact with moving vehicles. Tripping/slipping Overturning vehicle	<ul style="list-style-type: none"> • Speed restrictions apply and monitored. • Activity is only carried out when FP Staff are present. • Monitored whilst in use by FP management. • Instruction given to users before the ride starts 	Likelihood 2 Severity 2 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]
Play in Sand Pit	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public	Contact with bacteria Sand in eyes	<ul style="list-style-type: none"> • Signs erected reminding parents of the need for supervision of their offspring's. • Sand is raked and inspected regularly. • Monitored whilst in use by FP management. • Throwing of, or buying a person in sand is prohibited in the sand pit 	Likelihood 2 Severity 2 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]

FP FARM PARK PUBLIC GENERAL ACTIVITY RISK ASSESSMENTS

Activities	Who is at Risk	Activity Hazards Identified	Management Systems Controls In Place [refer also to Specific Hazard Assessments]	Overall Risk level with Specific Controls in Place
Outdoor Playgrounds	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public	Falls from height.	<ul style="list-style-type: none"> • Zip wire is self-designed and has not been inspected by an approved external inspector of play equipment. Changes to design now ensure compliance • Ground fall suppression evenly spread and replenishment and a daily management process. • Your maintenance engineer has been appointed to inspect the tension on a weekly basis. • Rules of use have not been updated and are not clear regarding who can or may not use the apparatus. 	Likelihood 2 Severity 4 Risk Level Med/Low
Tractor & Trailer Ride	Teachers and Teaching Staff – including Classroom Assistants Children or Young Persons Members of the Public	Falling from moving vehicle. Contact with moving vehicles. Tripping/slipping Overturning vehicle Contact with animals	<ul style="list-style-type: none"> • Ride is properly designed and built by a recognised manufacturer. • No standing allowed whilst the vehicle is in motion. • Assistance given to persons accessing and egressing the vehicle. • Locked and pinned safety rail positioned before vehicle is in motion. • Driver is approved by FP and authorised to operate the ride. • Speed is restricted. • Reversing is carried out only with a driver's attendant present. • Monitored whilst in use by FP management. • Instruction given to users before the ride starts • Advice regarding hand washing given at the end of the ride to all persons. 	Likelihood 1 Severity 4 Risk Level Low [subject to all persons involved cooperating with compliance to visit arrangements and requirements]