

# Schools & Groups Code of Conduct



For the safety of our visitors and staff as well as the well being of our livestock, we request that the following points are adhered to at all times whilst at Umberslade Farm Park.

1. The Health & Safety statement and risk assessments provided by Umberslade Farm Park have been noted and understood by all teachers and helpers prior to the visit commencing.
2. Children will remain under full responsibility of teachers and helpers throughout the visit. The guide will organise and coordinate your visit but cannot be held responsible for the children visiting.
3. Teachers and helpers are required to make sure that children are well behaved and follow the instructions of the guide at all times.
4. When handling or feeding animals, teachers and helpers shall supervise sessions.
5. Teachers and helpers are required to help ensure that all children wash their hands after handling or feeding animals, before eating or drinking and prior to departing.
6. All food and drink is to be consumed in designated areas as specified by your guide.
7. Some activities have age restrictions and these are to be obeyed at all times.
8. Running and climbing of gates, fences and walls is not permitted.
9. Should a first aider be required, alert your guide soonest and ensure that any cuts in particular are cleaned and covered before re-joining the group.
10. Please alert our team of any allergies the group may have in advance of the visiting date. Pregnant ladies are advised not to come into contact with ewes and lambs.

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For the compliance of health and safety regulations and to help us improve your visitor experience, please complete this form and return it to your guide or leave with a member of staff in the gift shop.

School name .....	Date of visit .....
Group leader .....	Name of guide .....
No. of adults .....	No. of children .....

1. Did you receive and note the points within the Code of Conduct as well as the Health and Safety and risk assessment documents? **YES/NO**
2. Have all teachers and helpers read the same documents? **YES/NO**
3. During the welcome and safety talk did the guide cover the following points?
  - a. Children are the responsibility of teachers and helpers throughout the visit. **YES/NO**
  - b. Teachers and helpers are required to make sure that children are well behaved and follow the instructions of the guide at all times. **YES/NO**
  - c. When handling or feeding animals, teachers and helpers shall supervise sessions. **YES/NO**
  - d. Teachers and helpers are required to help ensure that all children wash their hands after handling or feeding animals, before eating or drinking and prior to departing. **YES/NO**
  - e. All food and drink is to be consumed in designated areas as specified by your guide. **YES/NO**
  - f. Some activities have age restrictions and these are to be obeyed at all times. **YES/NO**
  - g. Running and climbing of gates, fences and walls is not permitted. **YES/NO**
  - h. Should a first aider be required, alert your guide soonest and ensure that any cuts in particular are cleaned and covered before re-joining the group. **YES/NO**
  - i. Please alert our team of any allergies the group may have in advance of the visiting date. Pregnant ladies are advised not to come into contact with ewes and lambs. **YES/NO**

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- 4. During the visit did the teacher or helper supervise the children?
  - a. When in contact with animals? **YES/NO**
  - b. When washing hands? **YES/NO**
- 5. When walking around the farm, were hands washed?
  - a. At every time where there was animal contact? **YES/NO**
  - b. Before lunch? **YES/NO**
  - c. Before leaving the farm? **YES/NO**
- 6. Where did you hear about Umberslade Farm Park (please circle)?

Visited Before  
Mail Shot  
Press  
Other  
.....

Teacher's signature  
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We are continually improving our service and would value your comments to help us with this:

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Thank you for visiting Umberslade Farm Park. **Please return this form to your guide before departing.**  
We look forward to welcoming you to Umberslade soon in the near future.